USER GUIDE

ADMINISTRATOR ROLE

Version 1.4





CONTENTS

Introduction	4
Glossary	5
Main concepts	5
Select the default language	6
Setting the default language	
How to participate to Akeneo PIM translation	7
Managing users	8
View the list of users	8
Adding a user	8
Assigning a user group to a user	9
Assigning a role to a user	10
Changing the properties of a user	10
Deleting a user	10
Managing user groups	12
View the list of user groups	12
Creating a user group	12
Editing the name of a user group	13
Editing the users in a user group	
Deleting a user group	14
Configuring the rights	17
Setting permissions on actions	
Configuring Roles	25
Listing roles	25
Creating Role	26
Editing the name of a role	26
Changing users in a role	27
Deleting Role	27
Configuring rights to the catalog (Enterprise Edition)	29
Scope of access rights to assets	29
Setting the level of access rights to assets according to categories	29
Scope of access rights to product information	30
Hierarchy of access rights for product information	32



AKENEOPIM User Guide Version 1.4

Defining the level of access to products according to locales	33
Setting the level of access rights to products according to categories	36
Setting the level of access to the attributes according to the groups of attributes	40
Restoring a product version	41
Access to published product tab	42
Setting the access level on the import and export profiles	43
Configuring imports / exports	44
What is a import or export profile ?	44
Browsing profiles of imports / exports	44
Creating a new profile import or export	46
Modifying an import or an export	48
Viewing reports of imports / exports	50
Viewing an import report	50
Viewing reports of bulk actions	51
Viewing a report of a bulk action	51
Define Asset Transformation for channels	52

